

RAILROAD GRADE CROSSING FUND
OFFICE OF TRAFFIC AND HIGHWAY SAFETY



Request for Proposal

State of Idaho Fiscal Year 2007

House Bill 516 was passed by the 2002 Legislature which amended Section 62-304A, Idaho Code, expanding the use of the Railroad Crossing Protection Account to support programs in the area of public education and safety, which promote awareness of public safety at railroad grade crossings on public streets, roads, or highways. **The maximum amount for this grant program is \$25,000.**

The Office of Traffic and Highway Safety will administer the grant for the Idaho Transportation Department. The State fiscal grant year begins on July 1, and continues through the following June. The grant funds will be used to support planning and education to identify and quantify railroad crossing safety issues for new programs, or provide new direction to existing safety programs. The overall goal is to prevent deaths and serious injuries at railroad crossings.

Funding will be granted to the agency/agencies that best meet the grant criteria. Consideration will be given to prior and new applicants for programs that show the greatest potential for providing public education addressing railroad grade crossing safety.

The education programs and materials **must be** implemented into a **statewide plan**. Examples would be: exhibits at state/county fairs, special events and presentations to groups ranging from pre-school to senior citizens, civic organizations, school driver education courses, school bus companies, and trucking firms.

Agencies must pay 100 percent of the project costs as accrued, then request reimbursement from the Office of Traffic and Highway Safety in the amount not to exceed the allowable funds awarded. Claims for reimbursement will be submitted on a quarterly basis. In addition, a quarterly report will be submitted covering agency accomplishments, problems encountered, and objectives for the next quarter. Examples of allowable costs include: educational materials, booth rentals, admission fees, volunteer incidental expenses, media costs, and/or office supplies.

Funds **may not** be used for refreshments, entertainment, salaries, vehicle purchases, furniture, construction, or indirect costs.

ELIGIBILITY REQUIREMENTS

1. Grant awards can be made to non-profit organizations and to local and state governmental entities within Idaho. Applicants must provide their tax exempt number.
2. Describe your **current** or **proposed** public safety educational program in the area of railroad grade crossing safety by submitting the enclosed application. Provide clear information as requested in each area of this form. Submit any examples of current or proposed training/educational materials including brochures, videos, give away items etc.

Interested agencies must complete the attached ***Railroad Grade Crossing Fund Grant Letter of Intent*** and have it postmarked no later than February 28, 2006. Faxed or e-mailed Letters of Intent must be received no later than 5:00 PM MST on February 28, 2006. Electronic versions of our forms can be found by going to our website at <http://itd.idaho.gov/ohs/> and then clicking on *Highway Safety Programs*. Proposals may be mailed or faxed to:

Idaho Transportation Department
Office of Traffic and Highway Safety
PO Box 7129
Boise, Idaho 83707-1129

Fax: (208) 334-4430.

If you have any questions, please contact the Office of Traffic and Highway Safety at **(208) 334-8100**.